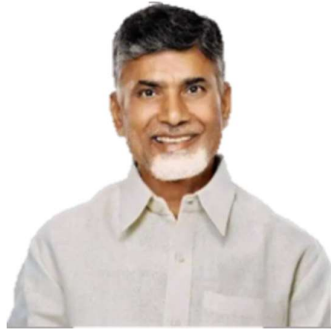
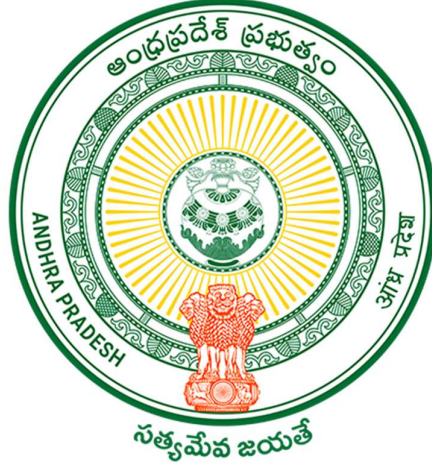


User Manual

For
TEACHER ELIGIBILITY TEST (TET)



SRI NARA CHANDRABABU NAIDU
Hon'ble Chief Minister



SRI NARA LOKESH
Hon'ble Human Resource
Development Minister

Department of School Education
Government of Andhra Pradesh

1. Introduction

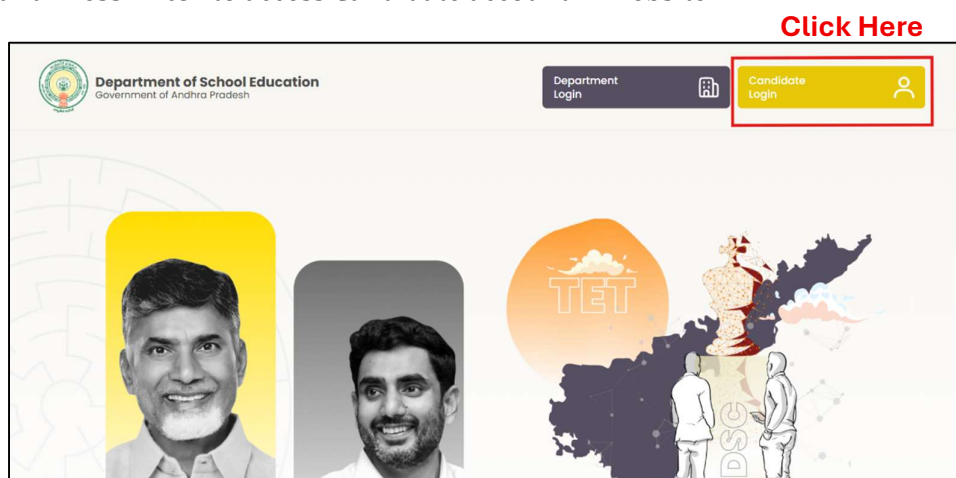
The Andhra Pradesh Teacher Eligibility Test (APTET) is a state-level examination conducted by the Department of School Education, Government of Andhra Pradesh. It serves as a qualifying test for candidates aspiring to work as teachers for Classes I to VIII in Government, Zilla Parishad, Mandal Parishad, Municipal, and Recognized Private Aided Schools across the state.

2. Getting Started

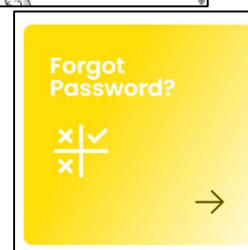
2.1. Access to Website:

To access the Teacher Eligibility Test (TET) recruitment website, follow these simple steps:

- **Open a Web Browser:** Ensure Candidate are using a compatible and up-to-date web browser for the best experience. The website is optimized for modern browsers, including Google Chrome, Mozilla Firefox, and Microsoft Edge. Mobile-friendly support is also available for those accessing from a smartphone or tablet.
- **Enter the Website URL:** In the browser's address bar, type the official website URL: [https://tet2dsc.apcfss.in/]. Click on **Candidate Login** for Account login and Press **Enter** to access Candidate account in website.



- **Forgot Password:** If you have forgotten the password, click on the option and reset the password.



3. Create an Account or Log In:

- For **New Users**: Click on the **Register** option on the homepage to create a new account. Follow the on-screen instructions to complete the registration process.



- For **Returning Users/Pervious Applied**: **Enter Candidate Username and Password** to access account.

- **For New Registration**: Registration is a one-time process where Candidate provide all necessary details to build their profile. Completing this step thoroughly will streamline the selection process, making it easier for the Selection Committee to review their qualifications and allocate posts appropriately.

AP Teacher Eligibility Test - 2025

Registration Form

[Show User Manual](#)

Personal Details

Aadhaar No.* Enter Aadhaar No	Mobile No.* Enter Mobile No	Full Name (with surname)* Enter Name with Surname	Date of Birth* dd-mm-yyyy
Gender* ☐ Male ☐ Female ☐ Transgender	Marital Status* ☐ Married ☐ Unmarried	Father's Name* Enter Father's Name	Mother's Name* Enter Mother's Name
Caste* Select	Sub Caste* Select	Ex-Service Men* ☐ Yes ☐ No	If Differently Abled(PH)* ☐ Yes ☐ No
Are you in Government/Residential Schools/Apreis/twreis/Swreis ?* ☐ Yes ☐ No			

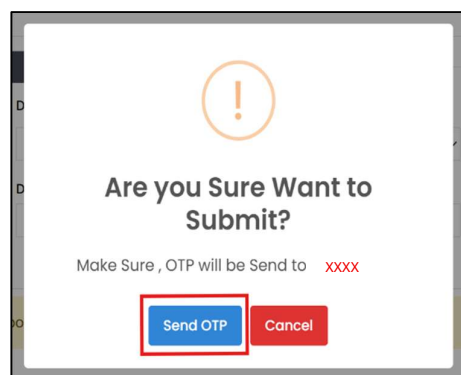
Communication Details

Do you belong to Andhra Pradesh state* ☐ Yes ☐ No	District* -- Select District --	Mandal* -- Select Mandal --	Village* -- Select Village --
Pin Code* xxxxxx	Door No.* Enter Door No.	LandMark* Enter Landmark	Email* Enter Email

☐ I Hereby ,declare that all the above information is correct to the best of my knowledge.

Generate OTP

- After filling up the form, click on **Generate OTP**. OTP will be received to the mobile provided in the form. Click on **Send OTP** to enter the OTP received.
- Candidate will received SMS to their mobile with **Username** and **Password** (it is temporary password, need to create permanent password) to login into their account.



4. Navigation Tips:

4.1. Profile

- Candidate can view or edit their profile in 1st & 2nd Stages itself.
- 1st Stage is Profile display, where one can see the Personal Details.
- Candidate has to upload the Passport Size Image (Format: JPEG or JPG; Size: <150 KB).
- You can also edit your Profile and make change for few options only.

AP Teacher Eligibility Test – 2025

Welcome : X XXXXX (TD000362770)

1 Profile 2 Academic Qualifications 3 Preview

Services

One Time Registration

TET Application Form

Tet Print Application

TET Payment Invoice

Candidate Details Back

Personal Details

Aadhaar No.* 123456789 Mobile No.* 123456789 Full Name (with surname)* X XXXXX Date of Birth* 01-01-2006

Gender* ☐ Male ☒ Female ☐ Transgender Marital Status* ☒ Married ☐ Unmarried Father's Name* X XXXXXX Mother's Name* X XXXXX

Caste* BC-B Sub Caste* Anyakshatri... Ex-Service Men* ☐ Yes ☒ No If Differently Abled(PH)* ☐ Yes ☒ No

Are you in Government/Residential Schools/Apreis/Threis/Swreis? ☐ Yes ☒ No

Communication Details

Do you belong to Andhra Pradesh state? ☒ Yes ☐ No District* Guntur Mandal* AMARAVATHI Village* AMARAVATHI

Pin Code* 520001 Door No.* XXXX LandMark* XXXXX Email* XXXXXXXXX@GM

Note:

1. Paste the Photo on any white paper and Sign below(sign in **BLACK INK only**). Ensure that the signature is within the box. Scan the required size containing photograph and signature. Please do not scan the complete page.
2. The entire image consisting of the photo along with the signature is required to be scanned and stored in (***jpg/jpeg**) format on local machine. Ensure that the size of the scanned image is not more than 150 kb.If the size of the file is more than (**150 kb**), then adjust the settings of the scanner such as the dpi resolution, no. of colours etc., during the process of scanning.
3. Applications with no photo/ unclear photo/ inadequate size photograph will not be accepted. Hall-Ticket will not be issued to such candidates.
4. Complaints relating to mismatch of photograph and candidate details will not be accepted after submitting of application at any cost.

Save & Continue

- Before confirming, Candidate has to verify all the mandate fields and then click on **SAVE & CONTINUE**.
- 2nd Stage Academics Qualification information.
- Once confirmation of academic, there will be no option or chance to make correction their profile or academics.

4.2.Academic Qualifications

- Select the **Type of Study**, either **Regular** or **Private**.

AP Teacher Eligibility Test – 2025

Welcome : X XXXXX (TD000362770)

1 Profile **2 Academic Qualifications** **3 Preview**

Basic Education Details

Type of Study (School Education)*
(Please select the district / Study / Residence respectively)

4th Class* -- Select District --

5th Class* -- Select District --

6th Class* -- Select District --

7th Class* -- Select District --

8th Class* -- Select District --

9th Class* -- Select District --

10th Class* -- Select District --

Local District Area you Belong* Not Yet Loaded

Click on any one option

Regular: Candidates who have continuous 7 years of study in school and resided in AP

Private: Candidates who have not studied in any educational institution during the whole or part of preceding 7 years of study in which he/she appeared for the SSC examination.

In case where VISUALLY IMPAIRED(VI) and HEARING IMPAIRED(HI) persons studied in the special schools meant for them, the native place of the parents of such VISUALLY IMPAIRED(VI) and HEARING IMPAIRED(HI) person will be the local area.

Select Classed Studied location

- Upon selecting the appropriate option, Candidate has to provide the following details based on their Study residence:
- After entering all the details, the system will automatically determine and display their **Local District**.
- Proceed by entering their educational qualifications, including details for Intermediate, Undergraduate, and Postgraduate studies.
- Candidate has to provide the subject with relevant Qualification that they have studied.

Subject 1 * Subject 2 * Subject 3 * Subject 4

Have you studied Degree ?* ☒ Yes ☐ No

Degree or its Equivalent Qualification:

Course University Subject 1 Select Medium

Required

2nd Language Hall Ticket No Year of Passing Percentage of marks (including languages)

Have you studied PG? * ☒ Yes ☐ No

Post Graduation

Course University Subject Year of Passing

Select Medium Hall Ticket No Percentage of marks (including languages)

- Click **Save & Continue** to proceed to the next step, where candidate can view and select eligible posts relevant to the Candidate qualifications.
- Again, Click on **OK**, after successfully save the details entered

AP TET to DSC - 2025 Welcome : X XXXXX (TD000362770)

Services

One Time Registrati...

TET Application Form

Tet Print Application

TET Payment Invoice

Candidate Details ...

Have you written APTET? * ☒ Yes ☐ No

APTET/CENTRAL TET DETAILS (CTET)

TET Type	HallTicket No.	Paper	Name In TET	Year of Passing	Marks
AP TET	123456789	PAPER - I- A (SGT CLASSES I TO V REGULAR SCHOOLS)	AAAAAA	2011	61

Professional Qualification

Qualification *	University *	Medium *	Methodology 1 *	Methodology 2	Year of Passing *	% of marks (including languages) *
B.ED.	ANDHRA UNIVERSITY	ENG	MATHEMA1	PHYSICAL !	202	67

Note : Candidates pursuing their final year don't need to enter % of marks.

4.3.Preview

- In this section, click on the **Proceed** after carefully review the profile details entered.
- Any Correction, you can click on **Edit** and make the changes.

AP TET to DSC - 2025

Welcome : X XXXXX (TD000362770)

1 Profile 2 Academic Qualifications 3 Preview

Services

One Time Registrati...

TET Application Form

Tet Print Application

TET Payment Invoice

Candidate Details ...

AP Teacher Eligibility Test- 2025

GOVERNMENT OF ANDHRA PRADESH

Personal Details

Candidate Id	TD000362770	Aadhaar No.	XXXXXX	
Applicant Name	X XXXXX	Mobile No.	XXXXXX	
Application Date		Date of Birth (DD/MM/YYYY)	01-01-2006	
Father's Name	X XXXXXX	Mother's Name	X XXXXX	
Gender	Female, Married	Caste	BC-B	
Ex-Service Men	No	E-mail	XXXXXXXXXX@GMAIL.COM	
If Differently Abled(Ph)	No			
Communication Details	XXXXX, Door No.XXXX, AMARAVATHI AMARAVATHI-520001, Guntur dist.		Are you in Government/Residential Schools/Apreis/Twreis/Swreis ?	No

Basic Education Details

regular Classes	District	regular Classes	District
4 th Class	Guntur	5 th Class	Guntur
6 th Class	Guntur	7 th Class	Guntur
8 th Class	Guntur	9 th Class	Guntur
10 th Class	Guntur		
Local District	Guntur		

Qualification	Methodology 1	Methodology 2	University	Medium	Year of Passing	% of Marks
Post Graduate Diploma in Community Based Rehabilitation (PGDCBR)	NO SUBJECT		Andhra University	ENGLISH	2024	67

Edit Proceed

- After proceeding successfully, need to Check on **Verified & Correct** box and proceed for exam center selection.
- Select the exam centers as shown in the below screen.



AP TET to DSC - 2025

Welcome : X XXXXX (TD000362770)

AP Teacher Eligibility Test 2025 Paper Details

Candidate ID : TD000362770 Name : X XXXXX DOB : 01/01/2006
 Gender : Female Father Name : X XXXXXX Mobile :

Papers Details

[Read Me](#)

Choose Paper
☒ PAPER - I - B (CLASSES I TO V SPECIAL SCHOOLS) Language I
 TELUGU

you are now applying for 1 paper(s) (1000 Rs.)
 You have to Pay an amount of 1000 Rs. PAYMENT

Examination Center Preferred Place

Preference Order	Exam Centers
1.	GUNTUR
2.	KRISHNA
3.	EAST GODAVARI
4.	PRAKASAM
5.	NELLORE

Once submitted, Examination centers will not be editable.
 Examination centers will be assigned according to entered preference number.

I hereby declare that I have read and understood the notification, and that all the information provided above is true and correct to the best of my knowledge.
☒ English is compulsory language as Language-II. The total question paper shall be in Language-I (selected in papers details) followed by English (Language-II).

[Generate OTP](#)

- Once the centers are selected, proceed for payment gateway.

Note: The number of paper was selected only 1. However, you may view more than 1 paper based on your qualification. Payment can be made by selecting the paper and proceed for payment.

- Here, if candidates want to change the paper, **Go Back Edit to Application** option to in the service tab to choose another paper.
- Click on **Generate OTP** and enter the received OTP for payment gateway.

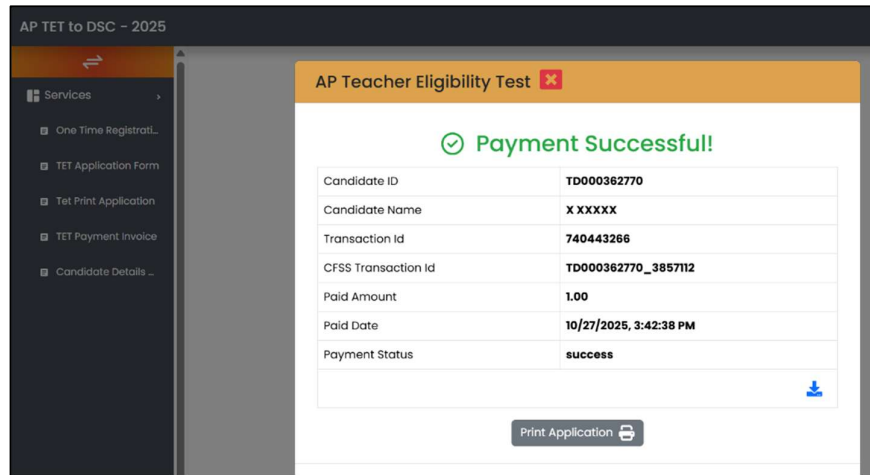
4.4.Payment

- You may select the payment type and proceed for payment as shown below.

COMMISSIONER OF SCHOOL EDUCATION AP

CARDS NET BANKING UPI

- Once the payment was successful, you will receive the confirmation message. You may download or print the payment receipt.



- Once the payment was successful, you will receive the confirmation message. You may download or print the payment receipt.

4.5. Print TET Application & Payment Invoice

- You may print the TET Application or the payment invoice from the service tab.

5. Contact And Support

If Candidate encounter any technical issues or require assistance at any stage of the recruitment process, please reach out to our support team. Our team is available to help resolve login issues, troubleshoot application errors, and answer questions regarding the use of the website.

Contact Us: As displayed in the website

Email: grievances.tet@apschooledu.in

Operating Hours: Monday to Friday, 9:00 AM - 5:00 PM